



**MAHATMA GANDHI CENTRAL
LIBRARY**
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE,
ROORKEE - 247667(UTTRAKHAND)
Tel: 01332-285239,284571 Fax: 01332-273560
Email-library@iitr.ac.in
(AN ISO 9001:2008 CERTIFIED LIBRARY)

महात्मा गांधी केंद्रीय पुस्तकालय
भारतीय प्रौद्योगिकी संस्थान रूडकी ,
रूडकी 247667
Tel: 01332-285239,284571 Fax: 01332-273560
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(ISO 9001: 2008 प्रमाणित पुस्तकालय)

Application for Refund of Security Money deposited for Library Membership

Name:.....

Library Membership No.....

Year of Joining:.....

Institute/Individual/Corporate membership:

Deposit Receipt. No.....

Reason for Leaving:.....

Address:.....

Email ID:.....

Contact No.

Remarks:.....

Bank Details for online transaction:

Bank Name A/C No..... *IFSC Code:.....*

I,have already paid all library dues. If any amount or dues stands in my mane it may be deducted from my deposit.

Date:

(Signature of Applicant)

(For office use only)

1- Does User have any dues: Yes/No

2-Has User submitted all the library cards: Yes/No.

3- have you cancelled user account in software and register also: Yes/No

4- Processed for refund : Yes/No.

5-Refund details:

6-any other remarks:

(Circulation Staff)

(I/C Circulation)

(Librarian)