Mahatma Gandhi Central Library
Indian Institute of Technology Roorkee

USER GUIDE

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Creating Grammarly Premium Account

STEPS TO CREATE USER ACCOUNT (One-time Self-Registration Process):

Please follow the below steps:

1. Go to https://www.grammarly.com/enterprise/signup
2. Fill up the self-registration form and click Agree & Sign up. Ensure that you are registering from your official email id (**@xxx.iitr.ac.in**)
   Note: Do not Sign up with Google / Facebook / Apple / Gsuite.
3. After clicking Sign up, a verification email will be sent to your institutional email ID. You may sometimes get the verification mail in the Spam/Junk/Promotion folder.
4. Kindly Verify the activation mail from Grammarly.

Once registered, you will land on the 'Grammarly Editor', which is easy to use and explore.

USING GRAMMARLY WHILE WRITING

The MS Word Plugin can be downloaded from the support page after registration from the link https://www.grammarly.com/office-addin. The same User ID and Password credentials will grant users access to the Plugin.

Alternatively, an all-in-one **Desktop plugin** can be downloaded from https://www.grammarly.com/desktop.

It's simple, just download the desired plugin, install it and follow the steps to start using Grammarly in everyday writing.