



**MAHATMA GANDHI CENTRAL  
LIBRARY**

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE,  
ROORKEE - 247667(UTTRAKHAND)

Tel: 01332-285239,284571 Fax: 01332-273560  
Email-library@iitr.ac.in

(AN ISO 9001:2008 CERTIFIED LIBRARY)

**महात्मा गांधी केंद्रीय पुस्तकालय**

भारतीय प्रौद्योगिकी संस्थान रूड़की ,  
रूड़की 247667

Tel: 01332-285239,284571 Fax: 01332-273560  
Email-library@iitr.ac.in

(ISO 9001: 2008 प्रमाणित पुस्तकालय)

**Application for Refund of Security Money deposited for Library Membership**

Name:.....

Library Membership No.....

Year of Joining:.....

Institute/Individual/Corporate membership: .....

Deposit Receipt. No.....

Reason for Leaving:.....

Address:.....

Email ID:.....

Contact No.....

Remarks:.....

Bank Details for online transaction:

*Bank Name .....A/C No.....IFSC Code:.....*

*I, .....have already paid all library dues. If any amount or dues stands in my name it may be deducted from my deposit.*

Date:

(Signature of Applicant)

**(For office use only)**

1- Does User have any dues: Yes/No

2-Has User submitted all the library cards: Yes/No.

3- have you cancelled user account in software and register also: Yes/No

4- Processed for refund : Yes/No.

5-Refund details:

6-any other remarks:

(Circulation Staff)

(I/C Circulation)

(Librarian)