

Mahatma Gandhi Central Library

Important Notice for First Year Students

25.07.2018

Online Library account

All first year students are hereby informed that an online library account has been created by the library for each student. The account may be used for getting information about personal details registered with the library, list of issued books, overdue charges, history of issued books and also to browse the library catalogue.

It is necessary for every student to reset the initial login password by logging into their online library account on an early basis. The steps to be followed to reset the password are given below:

1. Go to library website at <http://mgcl.iitr.ac.in>
2. Click on " **My account @ MG Central Library**". Login page will appear.
3. Enter your **Enrollment no.** as **User ID**.
4. Login Password is **First three characters** of your first name (In Caps)@**Last four digits** of your mobile no registered with academic section.
For example : The password for **Ramesh Kumar** having mobile no **1234567890** will be **RAM@7890**
5. After successful login, Click on " Your Name appeared at right top corner of the computer screen", Some navigation tab will appear on the left side of the screen.
6. Then, Click on "**Reset password** " and set your new password.

(Team MGCL)

*** For any further assistance/ information, Kindly contact at Circulation Counter during 05.30 pm - 07.00 pm on any working day.**